

No. 14-04/2018-Sci.Estt.

8831

Government of India
Ministry of Jal Shakti,
Department of Water Resources
River Development & Ganga Rejuvenation
Central Ground Water Board
Bhujal Bhawan,
NH-IV, Faridabad (Haryana) – 121001

Dated:

05 DEC 2019

Order


Sub: Duties and Responsibilities of Members, CGWB.

In supersession to Office Order issued under letter No. 14-4/2018-Sci.Estt.-3441 dated 04.04.2019, the allocation of duties and responsibilities of following Members of CGWB is hereby revised as under :-

Sl. No.	Designation	Duties and responsibilities
1.	Member (HQ)	<ul style="list-style-type: none">• Administrative and Technical supervision of the Regional Directorates and Divisional offices of MER, Patna/ SER, Bhubaneswar /ER, Kolkata and NER, Guwahati• Implementation and Monitoring (Physical and Financial) of all the activities pertaining to the above Regions.• Coordination with respective State Govt.• Policy planning and Coordination of various activities of CGWB at CHQ, Faridabad.• Coordination with other Members of the Board for Overall Implementation of Annual Action plan including Physical and Expenditure monitoring.• Progress Monitoring of all schemes.• Ground Water Monitoring• Documentations and Publications.• Bilateral Cooperation• Application of advanced techniques including RS/GIS.• Database Management, e-Governance and Ground Water Modelling• IT Scheme Implementation.• Administration and Human Resources Management and Head of administration /Human Resources Wing at CHQ, Faridabad.• Drawing and Map Section.• Activities pertaining to Statistical Section/MI census.• Activities related to Climate Change / NWM
2.	Member (CGWA)	<ul style="list-style-type: none">• Administrative and Technical supervision of activities of the Regional Directorates and Divisional offices of NR, Lucknow/UR, Dehradun and SUO, Delhi• Implementation and Monitoring (Physical and Financial) of all the activities pertaining to the above Regions.• Coordination with respective State Govt.• Policy planning and Implementation.• Regulation of Ground Water Development and Management.• Clearance for Ground Water withdrawal.• Legal matters. All Matters relating to CGWA including.• Parliamentary Matters and VIP references.• Project Appraisal.• In addition to duties already assigned will also discharge the duties of Member Secretary, CGWA.• IEC activities.

3.	Member (RGI) & Member (South)	<ul style="list-style-type: none"> • Administrative and Technical supervision of the Regional Directorates and Divisional offices of SR, Hyderabad, SECR, Chennai, SWR, Bangalore and KR, Trivandrum • All matters pertaining to RGI, Raipur • Implementation and monitoring (Physical and Financial) of all the activities pertaining to the above Regions and scheme of HRD and CB • Coordination with respective State Govt. • National Hydrology Project activities and Coordination. • Water conservation and Artificial Recharge. • Spring Related Activities.
4.	Member(ED& MM) & Member (North & West)	<ul style="list-style-type: none"> • Administrative & Technical supervision of activities of the Regional Directorates and Divisional office of NWR, Chandigarh, NWHR, Jammu, NHR, Dharamshala and WR, Jaipur. • Implementation and monitoring (Physical and Financial) of all the activities pertaining to the above Regions. • Coordination with respective State Govt. • Activities pertaining to Exploratory Drilling, and Material Management of the Board. • Procurement of Goods, Works and Services. • Preparation of Tenders, EOI etc for in House/outsourcing. • Monitoring and Management of the overall financial matters of the Board. • Coordination with respective State Govt. • Land and Building matters.
5.	Member(WQ&TT)	<ul style="list-style-type: none"> • Administrative and Technical supervision of the Regional and Divisional offices of NCCR, Raipur/CR, Nagpur/NCR, Bhopal and WCR, Ahmedabad. • Implementation and Monitoring (Physical and Financial) of all the activities pertaining to the above Regions. • Coordination with respective State Govt. • Resources Assessment. • Bhujal News. • Geophysical Activities-Planning and Coordination. • Chemical Activities-Planning and Coordination • Hydrology/Hydro-meteorological activities. • Matter related to seminar/conferences/workshops/conventions/Symposia. National/International Training/Awards/Fellowships • Coordination with respective State Govt. • All activities related to Water Quality and Geophysical activities. • Technology Transfer to National and International institutions and various Central/ Stat Agencies.

This issue with the approval of the Chairman, CGWB.


 (C. Balasubramanian)
 Administrative Officer

Distribution:-

1. All Members concerned.
2. All Regional Directors, CGWB
3. All Officers-In-Charge, CGWB, SUO
4. All Executive Engineers
5. The Under Secretary (GWE), Ministry of Water Resources, Department of WR, RD & GR, Shram Shakti Bhawan, New Delhi.
6. The S.E., (Operation/MMS), CGWB, CHQ, Faridabad.
7. All Sectional Head of CHQ, Faridabad.
8. PA to Chairman, CGWB, CHQ, Faridabad
9. All PA to Member, CGWB, Faridabad/New Delhi.
10. PS to Director (Admn.), CGWB, CHQ, Faridabad.
11. Office Order
12. Guard file.